

POLITICAL SCIENCE ANNUAL ACTION PLAN (2008-2009)

STRATEGIC PLAN GOALS	DEPARTMENTAL GOALS AND OBJECTIVES	METHOD OF ATTAINMENT	RESOURCES (NEEDS, COSTS, SOURCE OF FUNDS)
<p>Goal 1: Strengthen student learning</p> <p>Goal 2: Assure high quality, diverse, and engaged student body</p>	<p>Goal 1: To enable students to read, write and speak effectively.</p> <p>Objectives:</p> <p>1.1 Give students multiple opportunities to develop and improve effective reading, writing, and oral communication skills.</p> <p>1.2 To encourage faculty to develop their teaching of writing and oral communication skills.</p>	<p>1.1.1 The Department identified several types of writing at introductory and advanced levels. Department will continue to refine course assignments to give students repeated opportunities to develop skills in writing at all levels of POLS courses. Evaluation of efforts will be included in assessment plan.</p> <p>1.2.1 Department plans to develop writing intensive sections of some required courses for the major (e.g. POLS 250). In these sections, the elements of writing as well as the content of the course will be stressed. In non-writing intensive courses, faculty will be encouraged to explore ways of incorporating instruction in written and oral communication along with content-based instruction as appropriate.</p> <p>This goal is consistent with the proposed writing requirement in the new General Education program. If passed and adopted, POLS would submit several courses for approval as "writing intensive" and reduce enrollment to 20 students as required.</p>	<p>1.1.1 None</p> <p>1.2.1 Additional faculty to support smaller enrollment in writing intensive courses—e.g. POLS 250 and a limited number of 300-level courses.</p> <p><u>BUDGET REQUEST:</u> NEW FACULTY LINE #1</p>

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		<p>1.2.2 Faculty will be encouraged to work with colleagues in other departments to improve teaching of writing and oral communication along with professional development workshops facilitated by the Speaking Lab.</p> <p>1.2.3 A departmental Guide to Referencing has been developed, distributed to students, and is available on the department website. Faculty will hold students accountable for the proper format in documenting sources.</p>	<p>1.2.2 None</p> <p>1.2.3 None. Posted to the website and included in the <i>POLS Handbook for Majors</i>.</p>
<p>Goal 2: Assure high quality, diverse, and engaged student body</p> <p>PI 3</p>	<p>Goal 2: To increase the ability of students to conduct independent research and analysis, including enhancement of quantitative and computer skills.</p> <p>Objectives:</p> <p>2.1 To introduce students to a variety of methods appropriate for research in political science.</p>	<p>2.1.1 POLS 251 will serve as the common point of introduction for methods of inquiry in the POLS curriculum.</p>	<p>2.1.1 None</p>

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	<p>2.2 To encourage faculty to be aware of quantitative components of their courses and to develop opportunities to engage the contemporary scholarship in Political Science, including the methodology where appropriate.</p> <p>2.3 To encourage research collaboration among faculty and students.</p> <p>2.4 To encourage integration of computer technology in the classroom in support of developing research skills and to provide classroom access to data, information, and pedagogical resources in a variety of multi-media formats.</p>	<p>2.2.1 Faculty will identify opportunities to reinforce and further develop research skills as appropriate in advanced subfield courses within the curriculum as well as with independent and faculty-student research relationships outside the classroom.</p> <p>2.3.1 Support faculty-student applications for SURF and MAYS grants by providing matching departmental funds.</p> <p>2.4.1 Computer software and hardware for faculty in the department will be regularly updated to encourage faculty to use multi-media and current software applications in their courses.</p> <p>2.4.2 Faculty will be encouraged to attend workshops on computer-assisted instruction at professional meetings and specialized workshops.</p> <p>2.4.3 Priority scheduling for the Computer Lab in ECTR 108 shared by POLS, PSYC, SOCY/ANTH, and COMM.</p>	<p>2.2.1 None</p> <p>2.3.1 Departmental Funds for student/faculty research and travel. <u>BUDGET REQUEST:</u> Increase in faculty research/travel budget.</p> <p>2.4.1 Approximately \$2,000 per year supported by department budget and request to Provost from computer equipment fund.</p> <p>2.4.2 Support from departmental funds; special requests from Dean.</p> <p>2.4.3 None</p>

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	<p>2.5 To provide every faculty member the ability to teach in a smart classroom as desired and as appropriate to the course material and pedagogy.</p>	<p>2.4.4 Collaborate with COMM and SOCY/ANTH to support open lab hours in the ECTR 110 Computer Lab. Hire a work-study student to open the lab and provide assistance to students.</p> <p>2.4.5 Build GIS capacity in support of the Geography minor and faculty research in Geography.</p> <p>2.5.1 Replace faculty computers on a three-year rotation. Five faculty per year.</p>	<p>2.4.4 One work-study student at \$10/hour for 6 hours/week for 24 weeks per year.</p> <p><u>BUDGET REQUEST:</u> Since this is spread across three departments, but coordinated by COMM, an additional \$1500 loaded into COMM's budget and dedicated to this purpose every year.</p> <p>2.4.5 <u>BUDGET REQUEST:</u></p> <p>2.5.1 <u>BUDGET REQUEST:</u> \$1,500/computer replacement for five faculty per year: \$7500.</p>

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<p>Goal 2: Assure high quality, diverse, and engaged student body</p> <p>PI 1, 3</p>	<p>Goal 3: To foster civic responsibility among political science students.</p> <p>Objectives:</p> <p>3.1 To continue current opportunities for students to be involved in experiential learning.</p>	<p>3.1 The Department will continue to sponsor and support student participation in the Model OAS and AU.</p> <p>3.1.2 The Department will support and continue to develop the Mock Trial Program. The Advanced Team travels to three tournaments, represents the College in regional and national tournaments, and hosts the Charleston Invitational each November. The Beginning Mock Trial course has been moved to the spring semester to create a pipeline for Advanced Team. Beginning team scrimmages internally and with the Citadel's club.</p>	<p>3.1 Approximately \$6,000 per year or \$3000 for each Model.</p> <p><u>BUDGET REQUEST:</u> Increases in travel, hotel, and registration means that we require additional funds to maintain both MODELS in the amount of \$ 1,500/year. A smarter approach would be to fully fund these experiences out of a single budget entity (dean, Academic Affairs, International Education, etc.)</p> <p>3.1.2 Currently, the department offers two classes (beginning and advanced) with 21 and 7 students enrolled in each respectively.</p> <p><u>BUDGET REQUEST:</u> New budget item. Require \$ 5,000/year to support the program.</p>

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	<p>3.2 To develop cross-course simulations or other experiential opportunities for faculty and students.</p> <p>3.3 To increase appropriate and high-quality internship opportunities for students both in and beyond Charleston, SC.</p> <p>3.4 To foster opportunities for high-quality service learning opportunities for Political Science majors and students.</p>	<p>3.2.1 The Chair will work to provide incentives to faculty who plan and execute by providing accommodations in enrollment workload expectations on a one-semester basis.</p> <p>3.3.1 The Department has re-classified the administrative support position to Administrative Coordinator. The Admin Coordinator serves as the first point of contact for students interested in internships and maintains contacts with community placements.</p> <p>3.3.2 Support the new internship course in POLS. Maintain relationships with community partners.</p> <p>3.3.3 Encourage more students to intern by hosting a panel of current interns each fall/spring.</p> <p>3.4.1 Encourage faculty to take advantage of professional development opportunities related to developing and implementing service learning pedagogy in the classroom, including those offered through the College in the form of Summer Sessions, etc.</p>	<p>3.2.1 Occasional support in the form of course-release flexibility and materials provided from departmental funds.</p> <p>3.3.1 Dept funds of \$250/year for outreach and internship related events.</p> <p>3.3.2 Fall and Spring reception for interns and hosts. \$400/year out of department funds.</p> <p>3.3.3 None.</p> <p>3.4.1 Occasional travel and registration monies from departmental funds. Approximately \$500 year to start.</p>

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	<p>3.5 To increase department support of the Political Science Club.</p>	<p>3.4.2 Work directly Service-Learning and Community Service office in Student Affairs as they develop new programs to provide opportunities for POLS undergraduates to engage in service to the Charleston community consistent with the "Best Practices" in the field.</p> <p>3.5.1 The Chair will encourage and reward faculty participation in the club's activities. A department Student Activities and Outreach Committee will oversee and coordinate a variety of student-faculty and department-supported student activities.</p> <p>3.5.2 Faculty will assist the club in organizing high quality programs for students and the College community. Faculty will promote the club's activities in their classes where appropriate.</p> <p>3.5.3 The Chair will meet regularly with club officers to assist in planning activities and coordinating with department activities.</p>	<p>3.4.2 None</p> <p>3.5.1 None</p> <p>3.5.2 None</p> <p>3.5.3 None</p>

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<p>Goal 1: Strengthen Student Learning</p> <p>PI 1, 3</p>	<p>Goal 4: To strengthen the departmental curriculum.</p> <p>Objectives:</p> <p>4.1 Develop and implement a plan to deliver the departmental curriculum for the Political Science major, coordinated with the MPA program, the MES program, HONORS and the various interdisciplinary programs supported by POLS on a three-year rolling basis.</p> <p>4.2 Improve collective planning and assessment within the department and establish an ongoing planning process.</p>	<p>4.1.1 The Department Chair will work with individual faculty in the Political Science Department and directors of the MPA, MES and interdisciplinary programs as well as the Dean of the Honors College to coordinate faculty resources and course schedules.</p> <p>4.2.1 Department Curriculum, Planning and Assessment Committee will regularly work with chair to coordinate planning and assessment with the College's three-year cycle.</p> <p>4.2.2 Pilot administration of the Major Field Assessment Test to assess content knowledge of POLS majors relative to peers at other institutions nationwide. In 2007-2008 test administered to 25 students in one Spring Capstone.</p> <p>4.2.3 Hold off-campus August Retreat once every three years to renew commitment to learning goals, review curriculum and assessment work, and socialize new faculty.</p>	<p>4.1.1 Faculty replacement costs associated with faculty teaching outside of the department. Average 3-4 FTEs per year lost to obligations outside of the dept.</p> <p><u>BUDGET REQUEST:</u> NEW FACULTY LINE #2</p> <p>4.2.1 None</p> <p>4.2.2 Cost of MFT: \$25/exam; comparative data: \$150</p> <p><u>BUDGET REQUEST:</u> \$775 for new assessment initiative.</p> <p>4.2.3 \$1,200 from Dept Operating Budget. Next retreat August 2008.</p>

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	<p>4.3 Support and expand study abroad opportunities for political science majors and faculty.</p>	<p>4.2.4 Continuously update and disseminate the <i>Handbook for Political Science Majors</i> and other materials to provide students with clear goals for the major and information on requirements and opportunities within the major.</p> <p>4.2.5 Facilitate continuous improvement and assessment through the use of Graduate Exit Surveys, Capstone Seminar.</p> <p>4.2.6 Establish and maintain a productive working relationship with department alumni in the planning and assessment process.</p> <p>4.3.1 Continue to promote study abroad through mandatory advising with majors and annual panel featuring students who have studied abroad.</p> <p>4.3.2 Support faculty participation in study abroad programs</p>	<p>4.2.4 Cost for copying from dept funds (\$500/year).</p> <p>4.2.5 Department funds to cover communication costs.</p> <p>4.2.6 Alumni reception (annually) and Alumni newsletter (bi-annually). <u>BUDGET REQUEST:</u> \$450 to support mailing and printing costs associated with alumni newsletter; \$500 to support new alumni reception prior to convocation of majors our of Foundation Account.</p> <p>4.3.1 None.</p> <p>4.3.2 Summer programs: No Cost. Fall/Spring programs: Adjunct replacement costs for absent faculty (\$11,660 per faculty per semester)</p>

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	<p>4.4 Continue to offer, develop and expand First Year Seminar courses in Political Science and support inclusion of POLS courses in Learning Communities.</p> <p>4.5 Maintain interesting, high-quality Capstone Seminars that meet the goals established by department.</p>	<p>4.4.1 Offer at least one First Year Seminar and have at least one course included in Learning Community each fall.</p> <p>4.5 Annual rotation of faculty, annual assessment of effectiveness</p>	<p>4.4.1 Enrollment reduction of 10-15 seats per section. COST: \$ 2,100 in adjunct replacement for 1 course.</p> <p>4.5 None</p>
<p>Goal 1: Strengthen student learning Goal 2: Assure high quality, diverse, and engaged student body</p>	<p>Goal 5: To enhance links between the Political Science curriculum and the humanities, social sciences, and interdisciplinary curricula at the College.</p> <p>Objectives:</p> <p>5.1 Support the GEOGRAPHY minor within Political Science.</p>	<p>5.1.1 Minor established in Fall 2007. Coursework offered by three faculty in Political Science with PhDs in Geography. Administrative support provided by POLS chair and department.</p>	<p>5.1.1 BUDGET REQUEST: new program budget of \$5,000 per year. Requested, approved, but NOT FUNDED IN 2007-2008</p>

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	<p>5.2 To support and assist the interdisciplinary programs in Criminal Justice, African Studies, American Studies, Asian Studies, Environmental Studies, European Studies, Jewish Studies, Urban Studies, Russian Studies, Women's and Gender Studies, and Latin American and Caribbean Studies.</p> <p>5.3 Continue to offer Honors American Government and Honors World Politics as well as support faculty participation in HONS 120/130 courses.</p> <p>5.4 Support faculty in teaching HONS interdisciplinary seminars.</p>	<p>5.2.1 The Department Chair will work with coordinators and directors to ensure adequate faculty and programmatic support from Political Science.</p> <p>5.3.1 The department will commit to offer at least one 100-level Honors course per year and support faculty who develop courses at the advanced level.</p>	<p>5.2.1 Cost of faculty teaching outside department in Interdisciplinary programs (1-4 FTEs per year) <u>BUDGET REQUEST:</u> New Faculty Line #1 and #2</p> <p>5.3.1 Cost of faculty replacement for contributions to HONS (.25-.50 per year) <u>BUDGET REQUEST:</u> New Faculty Line #1 and #2</p> <p>5.4.1 Course replacement \$2,100. <u>BUDGET REQUEST:</u> New Faculty Line # 1 and #2</p>
<p>Goal 3: Assure high quality, diverse faculty and staff</p>	<p>Goal 6: To explore new ways to support faculty research and professional development.</p> <p>Objectives:</p> <p>6.1 To support professional growth and development of the faculty.</p>	<p>6.1.1 The department Chair, Director of the Institute, and departmental Research Committee will seek funding sources and assist in preparing proposals.</p>	<p>6.1.1 None</p>

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	<p>6.2 To encourage faculty to actively make connections between the curriculum, teaching, and faculty research.</p>	<p>6.2.1 The Research, Professional Development and Outreach Committee will schedule regular faculty research colloquium.</p> <p>6.2.2 The Research, Professional Development and Outreach Committee has developed an RFP for departmental research funds. This Committee will oversee the competition for a dissemination of departmental research funds when available.</p> <p>6.2.3 Faculty will develop and implement a workload policy that promotes professional development consistent with the teacher-scholar model and the expectations of the institution and School of Humanities and Social Sciences.</p> <p>6.2.4 Establish more connections between the undergraduate and graduate programs via the curriculum, student organizations, and faculty-student interaction.</p>	<p>6.2.1 None</p> <p>6.2.2 None</p> <p>6.2.3 <u>BUDGET REQUEST:</u> New faculty lines #1 and # 2</p> <p>6.2.4 Hire and support Director of MPA program committed to this objective.</p>

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<p>Goal 1: Strengthen student learning</p>	<p>Goal 7: To strengthen positive interaction among majors, political science students, and faculty in pursuit of academic excellence.</p> <p>Objectives:</p> <p>7.1 Adopt annual theme and organize programming to include Fall Lecture and Spring Convocation of Majors.</p> <p>7.2 To continuously improve advising for political science majors.</p>	<p>7.1.1 The Research, Professional Development, and Outreach Committee will make a proposal to the department each spring relative to the theme for the next academic year. In coordination with the Chair, the RPDO Committee will identify a fall lecture speaker and spring convocation speaker and make a recommendation to the department. Committee will develop additional events and programming around the theme throughout the year and include at least one student panel if at all possible.</p> <p>7.1.2 Department will support "Exploring Geography" lecture series that brings a nationally prominent speaker to campus to highlight and raise awareness of Geography.</p> <p>7.2.1 Department will regularly produce and disseminate "Political Science Advising News and Notes," the department's advising newsletter, twice a year.</p>	<p>7.1.1 Funds for honorarium and travel for two major speakers and supporting events: \$ 3,000 per year.</p> <p><u>BUDGET REQUEST:</u> Increase in operating funds of \$1000 to cover expanded programming of significant benefit to our majors, the campus and the community.</p> <p>7.1.2 Cost estimated at \$500/year for speaker expenses. Covered out of existing operating budget. An additional \$500 has been promised on an annual basis from the Dean of Humanities and Social Sciences.</p> <p>7.2.1 Dissemination and production costs from departmental funds (\$180/year).</p>

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	<p>7.3 Improve the overall climate and expectations for academic excellence among Political Science majors by recruiting strong students, offering challenging courses from high quality faculty, and assisting students with academic and post-graduate planning.</p>	<p>7.2.2 The Department's pre-law advising will be expanded to reach more students and provide more comprehensive advising.</p> <p>7.2.3 Apply registration holds to support mandatory academic advising.</p> <p>7.3.1 Recruit strong students from 100-level courses by inviting those who earn a B or better to consider POLS as a major in a letter sent after the fall and spring semesters.</p> <p>7.3.2 Maintain Political Science Honor Roll each semester. Recognize Honor Roll students at the Spring Awards Reception.</p> <p>7.3.3 Support Pi Sigma Alpha Best Paper Contest to promote high quality writing and scholarship among POLS majors. Faculty submit student papers each spring semester and a panel of faculty selects three papers in two categories for recognition.</p>	<p>7.2.2 \$2,000 in recurring institutional funds. Stipend to Coordinator in the amount of \$5,000. Funds currently administered through Academic Affairs.</p> <p>7.2.3 None</p> <p>7.3.1 None</p> <p>7.3.2 Existing funds to contact students and cover costs of spring Awards Reception.</p> <p>7.3.3 Cost for Best Paper Awards is \$450 per year. Covered from Operating Budget.</p>

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	<p>7.4 Recruit a diverse faculty to serve our diverse population of students.</p> <p>7.5 Raise additional funds to support student scholarships and promote high quality student experiences within and related to the major in political science.</p> <p>7.6 Facilitate interaction between POLS alumni and current students to encourage career exploration, internships and mentoring opportunities.</p>	<p>7.4.1 Recruit a diverse faculty to serve our diverse population of students and contribute to continuously strengthening course offerings in Political Science.</p> <p>7.4.2 Provide meaningful support for new faculty in their transition to the academy. Summer Research Stipend and Moving Expenses.</p> <p>7.5.1 Increase the value of the principal in existing political science scholarships and encourage alumni giving in order to create new scholarships for political science students by regularizing communication between the department and alumni.</p> <p>7.6.1 The Department will offer two alumni panels per year with a career focus, including one that brings alumni back to campus from Washington, DC or other environs.</p>	<p>7.4.1 Conscious attention to recruiting and hiring high quality minority faculty members. May incur costs in recruiting for existing positions and in creating new positions.</p> <p>7.4.2 \$1,500 in Moving Expenses per new faculty per year. \$2,500 stipend for first summer per new faculty member per year. <u>BUDGET REQUEST:</u> Increase to overall operating budget by \$4,000 with each new hire.</p> <p>7.5.1 Costs of developing an alumni network.</p> <p>7.6.1 Approximately \$1,500 /year.</p>

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	<p>7.7 Improve the interaction between undergraduate political science majors and graduate students in the MES and MPA programs.</p>	<p>7.6.2 Department will continue to support service-learning in and out of the classroom and through extra-curricular opportunities for faculty and students to engage in service to the Charleston community. Whenever possible, the department will use alumni connections to facilitate service in the community.</p> <p>7.7.1 Foster social interaction and service collaborations between undergraduate POLS and graduate MPA and MES students, faculty, and alumni.</p>	<p>7.6.2 None</p> <p>7.7.1 Costs must be covered by Foundation Account. No way to systematically replenish Foundation Account.</p>
<p>Goal 5: Enhance Campus Environment and Technology Structure</p>	<p>Goal 8: Improve use of web-based technologies to promote teaching effectiveness and departmental goals and objectives.</p> <p>Objectives:</p> <p>8.1 Update department web page and link all faculty web sites to department web page.</p> <p>8.2 Assist faculty in developing web based technology for classroom and professional use.</p>	<p>8.1.1 Administrative Coordinator is now responsible for POLS website.</p> <p>8.2.1 Utilize the expertise of HSS computing liaison to assist faculty with technology needs.</p>	<p>8.1.1 None.</p> <p>8.2.1 Staff assistance from Academic Computing.</p>

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		<p>9.3.2 Sponsor two panels each year on "Thinking about Graduate School" in order to assist student in selecting appropriate graduate programs and get them started with the application process.</p> <p>9.3.3 Continuously update and disseminate <i>Department of Political Science Guide to Graduate Schools</i>.</p> <p>9.3.4 Maintain subscription to <i>Opportunities in Public Affairs</i>. Post link to department web page.</p>	<p>9.3.2 None</p> <p>9.3.3 Approximately \$250 in printing costs from department funds.</p> <p>9.4.3 Approximately \$250/year from departmental funds.</p>